

Bid Invitation: For Procurement of Security Cameras & Digital Cameras

Project title: Criminal Justice Reform project

Project N°: 71.3031.3-001.00

Prosoft N°: 91184188 and 91184120

country: Ethiopia

The GIZ International Services would like to procure Security cameras, equipment and digital cameras for the Criminal Justice Reform project financed by the European Union. Eligible companies are invited to submit their eligibility documents, technical specifications, a financial offer, and warranty period for the item below.

Type: Lot 1, ProSoft No. 91184120 Supply, Design, Installation and configuration work Security cameras and equipment,

Please see all specifications as part of this tender document. **(Annex A)**

Type: Lot 2, ProSoft No. 91184188 Digital Camera Kit Supply

Please see all specifications as part of this tender document. **(Annex B)**

Submission deadline and subject line of submission e-mail

Should you be interested and eligible in providing the required materials according to the **Annex A** and Annex **B specifications** and agree on the **General Purchase Conditions (Annex C)**, we kindly ask you to submit the following:

1. Submission of Technical and Financial offers should be separate for each lot with the respective ProSoft number as a subject **"Tender Lot 1_91184120"** and **"Tender Lot 2_91184188"**.
2. Submission of **Technical and financial** offers for each lot as a **separate PDF** attachment to the e-mail to the following address: InS_ET_Quotation@giz.de , **latest by November 30, 2024, by 5:00 PM**. (offers sent after this date will be automatically disqualified). If more than one offer is received from a bidder, only the most recently submitted offer will be considered. The offer shall be submitted in the language of the tender document.
3. Bidders are allowed to participate either on one or both lots. Bidders are allowed to be awarded a maximum of two lots.
4. Legal documents listed under **Special conditions and instructions** which should be part of the technical offer.
5. **Delivery place:** The installation of the Security cameras is required at the Ethiopian Police University at Sendafa - in the crime scene scenario training building
6. **Price offer:** Your quotation should be a Pro Forma invoice using the price sheet **(Annex D)**, giving unit and total prices to each item. The total price should be broken down as Material cost, delivery cost at destination, Installation cost and VAT.
7. If you have any clarification questions, please submit your **request until November 20, 2024 by 5:00PM** (Please note that inquiries submitted after the deadline may not receive a

response) to the following address InS_ET_Quotation@giz.de Only questions submitted in writing and on time will be addressed. Any information on clarification or any amendment to this tender will be sent out via e-mail.

The default size of e-mails is limited to 30 MB. Above that, GIZ's email servers refuse the message and its attachments. If necessary, send more than one e-mail.

GIZ InS is not responsible for the failure of electronic delivery of e-mail messages to the address provided, either for technological problems on the part of GIZ or the candidate.

This invitation to tender is in no way binding on GIZ InS. Up to the point of signature, GIZ InS May either abandon the procurement or cancel the award procedure, without the candidates or tenderers being entitled to claim any compensation.

Evaluation of Offer

The technical and financial evaluation of the bids is scheduled to be completed by **December 15, 2024**.

Special conditions and instructions and disqualification criteria:

1. Eligibility criteria

- Supplier must attach a valid TIN, VAT, and a current renewed local business license.
- Supplier must have a legal invoice.

2. Instruction to tender

- Supplier should present a document of certificate of origin for the items to be purchased. Those suppliers who can't provide certificate of origin, the attached ***self-declaration form (Annex E)*** must be filled out.
- Supplier must clearly indicate whether the price offer is before or after 15% VAT.
- Technical specifications (Annex A and Annex B) should be used as a template for submission of technical offer. Please make sure to put detailed description of the items you are offering as part of your technical offer preparation.
- Legal Documents/ business licenses will not be considered as technical specifications.
- Please thoroughly read the general purchase conditions attached for your offer preparation.
- The offer should be submitted in the language of the tender documents.
- For financial offers, use the price sheet form provided.
- Financial offer currency shall be in Local Currency ETB (Ethiopian Birr) or EURO.
- The validity date of your offer should be 90 days.
- Payment will be settled after delivery and presentation of valid invoice. GIZ InS office has the right to cancel the tender fully or partially.
- **Delivery time and where appropriate, installation:** by latest by 28 February 2025.
- **Delivery Location:** The installation of the security camera is required at the Ethiopian Police University at Sendafa - in the crime scene scenario training building
- **Installation Requirements:**
 - If access arrangements and site visit is required to assist possible suppliers in preparation of the bid, will be facilitated by the University Liaison Officer

3. Disqualification criteria

- The offer might be rejected or disqualified:
 - a) if offers are not submitted for each Lot separately and if the subject line does not indicate the respective Lot and ProSoft number.
 - b) If technical specifications and financial offers are not submitted separately in each Lot.
 - c) If the reference number, Bidder's name, and address are not indicated on the offer document.
 - d) If offers are incomplete.
 - e) If technical offers are not submitted according to the technical specifications attached (Annex A and Annex B).
- Expected delivery time should be at the latest by 28 February 2025.
- **after** the official order is given. If the supplier fails to deliver within the specified days, GIZ InS-Office has the right to cancel/ terminate the order or apply penalties for the delay indicated in the General Purchasing Condition.
- Suppliers should have at least a one-year warranty period, please indicate in the technical offer.

We look forward to hearing from you.